

Warehouse General Safety and Materials Handling Checklist

This safety inspection template for general safety and materials handling can be used by safety and team managers to ensure an OSHA compliance and safe workplace.

By:

Date:

Time:

General Safety

1. Exposed or open loading dock doors and other areas that employees could fall 4 feet or more or walk off should be chained off, roped off or otherwise blocked.	Yes	No	N/A	Comments
2. Floors and aisles are clear of clutter, electrical cords, hoses, spills and other hazards that could cause employees to slip, trip or fall.	Yes	No	N/A	Comments
3. Proper work practices are factored into determining the time requirements for an employee to perform a task.	Yes	No	N/A	Comments

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4. Employees performing physical work have adequate periodic rest breaks to avoid fatigue levels that could result in a greater risk of accidents and reduced quality of work.	Yes	No	N/A	Comments
5. Newly-hired employees receive general ergonomics training and task-specific training.	Yes	No	N/A	Comments
6. The warehouse is well ventilated.	Yes	No	N/A	Comments
7. Employees are instructed on how to avoid heat stress in hot, humid environments.	Yes	No	N/A	Comments
8. Employees are instructed on how to work in cold environments.	Yes	No	N/A	Comments
9. The facility has lockout/tagout procedures.	Yes	No	N/A	Comments

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Materials Handling Safety

10. There are appropriately marked and sufficiently safe clearances for aisles and at loading docks or passageways where mechanical handling equipment is used.	Yes	No	N/A	Comments
11. Loose/unboxed materials that might fall from a pile are properly stacked by blocking, interlocking or limiting the height of the pile to prevent falling hazards.	Yes	No	N/A	Comments
12. Bags, containers, bundles, etc. are stored in tiers that are stacked, blocked, interlocked and limited in height so that they are stable and secure to prevent sliding or collapse.	Yes	No	N/A	Comments
13. Storage areas are kept free from the accumulation of materials that could lead to tripping, fire, explosion or pest infestations.	Yes	No	N/A	Comments
14. Excessive vegetation is removed from building entrances, work or traffic areas to prevent possible trip or fall hazards due to visual obstructions.	Yes	No	N/A	Comments
15. Derail and/or bumper blocks are provided on spur railroad tracks where a rolling car could contact other cars being worked on and at entrances to buildings, work or traffic areas.	Yes	No	N/A	Comments

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16. Covers and/or guardrails are provided to protect personnel from the hazards of stair openings in floors, meter or equipment pits, and similar hazards.	Yes	No	N/A	Comments
17. Personnel use proper lifting techniques.	Yes	No	N/A	Comments
18. Elevators and hoists for lifting materials/containers are properly used with adequate safe clearances, no obstructions, appropriate signals, and directional warning signs.	Yes	No	N/A	Comments

19. Additional Comments:

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